

# THE CROSBY

AT RANCHO SANTA FE

## RESIDENTIAL DESIGN REVIEW APPLICATION

**General Information:**

Date: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Lot: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Developer/Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Agent/Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Project Type**

Property Location/Neighborhood Tract: \_\_\_\_\_ Lot No. \_\_\_\_\_

- Major Architectural addition or alterations, i.e. structure over 300 sq. ft. in area.
- Minor Architectural addition or alterations, i.e. structure under 300 sq. ft. (without grading)
- Architectural exterior embellishments to structure (windows, doors, stone, patio covers, or other material changes)
- Exterior color changes
- Shingle or roof tile replacement (to match existing)
- Solar Panels
- Swimming pool without solar panels
- Swimming pool with solar panels
- Major additions or alterations to landscaping, i.e. planting, fences, walls, entry monuments, gates, etc.
- Minor additions or alterations to existing landscape and hardscape, i.e. planting, fences, walls, entry monuments, gates, etc.
- Tree removals and replacement
- Satellite dishes
- Other/Explain (use additional sheet if necessary)

**Architectural Information (if applicable)**

Floor plans and square footage (per unit): Plan: \_\_\_\_\_ S.F.: \_\_\_\_\_

Building Height finished grade: \_\_\_\_\_ No. of Stories: \_\_\_\_\_

Exterior Building Construction Materials: \_\_\_\_\_

Special Features of Units and Project: \_\_\_\_\_

Building Coverage: \_\_\_\_\_ % of Landscape Coverage \_\_\_\_\_ %

Other Coverage: \_\_\_\_\_ %

**Residential Landscaping Design Review Application (Neighbor Notification)**

Title of Plans: \_\_\_\_\_ Date of Plans: \_\_\_\_\_

Number of Sheets: \_\_\_\_\_

Please have your adjacent neighbors review the plan and sign below. Adjacent neighbors would be those on either side of your property, directly behind you and across the street.\*

1.	Name: _____	Address: _____	Lot: _____
2.	Name: _____	Address: _____	Lot: _____
3.	Name: _____	Address: _____	Lot: _____
4.	Name: _____	Address: _____	Lot: _____

\* It is imperative to obtain these neighbor signatures prior to submitting the plans to the Design Review Committee. Failure to do so will delay the processing of your plans. Neighbors do not have the authority to approve or deny a plan, they are acknowledging that they have seen the plan only. If the neighbor has concerns with the plan, the neighboring homeowner can comment on their concern and the Design Review Committee will consider it. However, if the plans fall within the Guidelines of the Association the Applicant may be allowed to go forward with the design.